

NTI Day 1 Packet

1. Using the list below, give some examples that you think are ways to demonstrate these skills in the workplace.
2. Using the following list of employability skills and qualities, please rank these qualities in order of importance to you. The one you think is most important will be ranked 1, next will be 2, etc.

- Communication Skills
- Managing Information
- Flexibility and Adaptability
- ICT Skills (Information Communication Technology like email)
- Interpersonal Abilities
- Leadership and management Skills
- Awareness of Equal Opportunities
- Planning and Organizing Abilities
- Problem-solving and Decision-making Skills
- Creative Approach
- Dedication
- Motivation and Passion
- Teamwork Skills
- Honesty and Integrity
- Initiative/Self-Motivated
- Numeracy Skills
- Positive Attitude to Work
- Willingness to Learn
- Enterprising Skills
- Reliability