Thank you for your interest in appointment to your local board of education. Local school board members are important leaders in the community and share the responsibility for advancing the educational experience and outcomes for all students in the district.

To apply, you must:

1. Complete pages 1-4 of the application.
2. On page 3, the County Clerk must sign to verify voter registration and residency.
3. On page 4, you must provide permission for the Kentucky Department of Education to obtain a criminal history record. Include witness signatures.
4. Attach a high school transcript demonstrating completion of courses through the twelfth (12) grade, or, if appropriate, the results of a twelfth (12) grade equivalency examination. (A diploma or college transcript is not acceptable.)
5. Attach a current resume.

Send completed 4-page application, with transcript and resume to:

Kentucky Department of Education
Commissioner of Education
c/o Office of Legal Services
300 Sower Blvd, 5th Floor
Frankfort, KY 40601
# APPLICATION FOR
LOCAL BOARD OF EDUCATION APPOINTMENT

<table>
<thead>
<tr>
<th>Name of School District _______________________________</th>
<th>If county board of education, Board Division # _________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name__________________________________________________</td>
<td>Birthdate ______________________</td>
</tr>
<tr>
<td>Last                                       First                           Middle</td>
<td></td>
</tr>
<tr>
<td>Address__________________________________________</td>
<td>Street or Box # __________________________ State __ Zip Code</td>
</tr>
<tr>
<td>Telephone_________________________________________</td>
<td>Business Home Cell</td>
</tr>
<tr>
<td>Email Address_______________________________________</td>
<td></td>
</tr>
</tbody>
</table>

*Most correspondence will be via email, so you must include a valid email address.*

1. Have you been a citizen of Kentucky for a minimum of at least the last three (3) years? ☐Yes ☐No

2. Are you registered to vote in the district you wish to serve? ☐Yes ☐No

3. Are you an officer of, or employed by, any city, county, consolidated local government or other municipality? If yes, please identify. ____________________________________________

4. Does the city or county school board where you reside presently employ you? ☐Yes ☐No

5. Do you have any relatives employed by the school district? ☐Yes ☐No
   If Yes, please indicate their relationship to you:
   ☐ brother ☐ sister ☐ husband ☐ wife ☐ son ☐ daughter ☐ father ☐ mother
   ☐ other ____________________________________________

6. Do you currently hold any elective federal, state, county, or city office? ☐Yes ☐No
   If Yes, identify________________________________________________________________

7. Do you own or are you a stockholder in a business involved in sales or other contracts with the school board or with individual schools of the district? ☐Yes ☐No
   If Yes, identify________________________________________________________________

8. Do you work for a company that provides any goods or services to the school district or with the individual schools of the district? Do you receive any commissions or other benefits as a result of any contracts or business with the school district? ☐Yes ☐No
   If Yes, describe ________________________________________________________________

9. Have you ever been fined or convicted for violation of any law? Are you now facing any charges for any violation of law? ☐Yes ☐No
   If Yes, describe ________________________________________________________________

10. Do you serve on any county, city or joint agency government boards? ☐Yes ☐No
    If Yes, describe __________________________________________________________________

11. Do you currently hold a leadership position with any organization that provides financial support or raises funds in the name of the district, a school in the district, or students of the district? ☐Yes ☐No
12. Have you completed at least the twelfth grade or been issued a high school equivalency diploma?  
☐ Yes  ☐ No  

13. Please circle the highest grade of formal education you have completed:  
GRADE SCHOOL  HIGH SCHOOL  COLLEGE  GRADUATE SCHOOL  
1  2  3  4  5  6  7  8  9  10  11  12  1  2  3  4  

NOTE: APPLICATION MUST INCLUDE HIGH SCHOOL TRANSCRIPT DEMONSTRATING COMPLETION OF COURSES THROUGH THE TWELFTH (12) GRADE, OR, IF APPROPRIATE, THE RESULTS OF A TWELFTH (12) GRADE EQUIVALENCY EXAMINATION. (A DIPLOMA OR COLLEGE TRANSCRIPT IS NOT ACCEPTABLE.)  

<table>
<thead>
<tr>
<th>High School Attended</th>
<th>Address</th>
<th>Dates Attended/Graduated</th>
</tr>
</thead>
<tbody>
<tr>
<td>College/University Attended</td>
<td>Address</td>
<td>Dates Attended/Degree</td>
</tr>
<tr>
<td>Graduate Schools Attended</td>
<td>Address</td>
<td>Dates Attended/Degree</td>
</tr>
</tbody>
</table>

14. List schools or school related activities in which you are currently involved or with which you have had previous involvement.  
________________________________________________________________________________  
____________________________________________________________________________________  

15. Work Experience (Please provide employment history and attach current résumé.)  

a.  
   Current Employer  
   Address  
   Date of Employment  
   Duties  

b.  
   Previous Employer  
   Address  
   Dates of Employment  
   Duties  

c.  
   Previous Employer  
   Address  
   Dates of Employment  
   Duties  

16. Please describe your understanding of and commitment to public education in Kentucky.  
________________________________________________________________________________  
________________________________________________________________________________  
________________________________________________________________________________  
________________________________________________________________________________  
________________________________________________________________________________  
________________________________________________________________________________  

SIGNATURE_______________________________________DATE_________________________

The Kentucky Department of Education does not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity, religion, age or disability in employment or provision of services.
COUNTY CLERK’S CERTIFICATION
RESIDENCE AND VOTER REGISTRATION
FOR SCHOOL BOARD APPOINTMENT

COUNTY CLERK: PLEASE COMPLETE THIS FORM AS IT APPLIES TO THE LEGAL RESIDENCE STATUS OF THE APPLICANT FOR

COUNTY SCHOOL DISTRICT

______________________________ who resides at ___________________________
Name       Address

IS A RESIDENT OF AND REGISTERED VOTER OF
EDUCATION DIVISION #______
in the _____________________________________________ County School District

OR

INDEPENDENT SCHOOL DISTRICT

______________________________ who resides at ___________________________
Name       Address

IS A RESIDENT OF AND REGISTERED VOTER IN
the _____________________________________________ Independent School District

Certified by: ________________________________________________________________
___________________________County Clerk’s Office  Date: ________________

NOTE: THIS FORM MUST BE COMPLETED BY THE COUNTY CLERK AND RETURNED TO THE COMMISSIONER OF EDUCATION ALONG WITH THE OTHER THREE (3) PAGES OF THE APPLICATION.
REQUEST FOR CONVICTION RECORDS-EMPLOYMENT/PROFESSIONAL LICENSE

Request is made for any record of conviction found in the files of the Kentucky centralized criminal history record information system regarding the person identified herein. This information is released to:

Kentucky Commissioner of Education, 300 Sower Blvd, 5th Floor, Frankfort, KY 40601

Agency/Organization Name and Address

ACKNOWLEDGMENT BY APPLICANT

I am requesting that the Kentucky State Police provide the above named agency/organization with any record of conviction found in the files of the Kentucky centralized criminal history record information system. I know that I have the right to inspect my criminal history record and to request correction of any inaccurate information. If I do not exercise that right, I agree to hold harmless the Kentucky State Police and any Kentucky State Police employee(s) from any claim for damages arising from the dissemination of inaccurate information.

APPLICANT INFORMATION (Please Print)

NAME: ____________________________________________________________________________

First                           Middle                    Last                              Maiden

ADDRESS: __________________________________________________________________________

Street                                                 City                             State               Zip

SEX: ____ RACE: ____ DATE OF BIRTH: ____________SOC SEC NO: __________________

_____________________________________ ___________________________________
Signature                                   Date             Witness                                    Date

NOTE: PLEASE BE SURE ALL INFORMATION IS COMPLETE AND CORRECT AND RETURN ALL FOUR (4) PAGES OF THIS APPLICATION ALONG WITH A COPY OF HIGH SCHOOL TRANSCRIPT TO:

Kentucky Department of Education
Commissioner of Education
C/O Office of Legal Services
300 Sower Blvd, 5th Floor
Frankfort, KY 40601