We are so excited to begin a new year! We have a belief that this year is going to be the best year in the history of Lincoln County High School! The way this will be possible is for all students, staff members, and parents to commit to being the best we each can be every day. Our belief is that all students are good students; however, students sometimes make bad choices. The following outlines how we deal with those bad choices. Having these guidelines helps to keep things consistent and fair for all students at Lincoln County High School. It is not our mission for students to be overloaded with consequences, but it is our mission for students to reach high levels of success. That is never possible without a transparent set of guidelines that is effectively communicated and understood by all stakeholders. In conclusion, we want each student to know we truly love our school and we love our students…we consider us all the Patriot family! We want each student to feel safe, challenged to do their best, and welcomed each day…that’s the Patriot Way. Let’s get going and make this the best year yet!

The Patriot Way Motto…
Good, better, best. Never let it rest until your good is better and your better is best!

OUR MISSION…
Equipping students to graduate college and/or career ready!

OUR VISION…
Lincoln County High School is a high-performing high school producing successful 21st century citizens.
INTRODUCTION

The public schools of this nation have the responsibility, conferred on them by the state, to provide public education for children to the age of 21. To discharge this function effectively and equitably, school authorities must ensure an environment in each school which is conducive to the learning process and in which each participant, students, teachers, parents, and administrators can perform their respective functions without hindrance.

The educational achievement of any school system or individual school depends upon a number of factors. Certainly one of the main factors concerns itself with the type of discipline which exists. Discipline, when not present, disrupts the education of students and creates an atmosphere in which learning cannot take place.

In instances where acts of misbehavior or violation of the law occur, and specific violations are not listed, the disciplinary action taken will be at the discretion of the principal, superintendent, or the Board of Education. In all instances, students and parent/guardians shall have access to due process as spelled out in this document. Further, the discipline code should be consistent and reasonable and should strive to teach the students self-control and self-discipline.

The principal shall provide leadership for the total school staff in enforcing this student conduct code. Teachers shall be responsible for the conduct of students in the classroom, on the campus grounds, in the halls, or off school premises while under their supervision. All students shall be disciplined for committing behavioral violations as identified in this section.

Students are accountable to their school in their role as students, as well as to the law in their capacity as citizens. The criminal laws of the Commonwealth of Kentucky and the federal government apply to the conduct of all persons on school property. Violations will be dealt with according to these laws and local school board policy. Minor violations will be handled through informal or in-school disciplinary measures. More serious offenses may also result in suspension or expulsion from school as well as the reporting to legal authorities with legal charges being filed. Students will be responsible for the restitution of damaged or destroyed property.

PUPIL CONDUCT CODE POLICY STATEMENT

While it is true that the child becomes the school's responsibility upon his/her arrival, and until his/her departure, parents are not totally relieved of, or permitted to surrender, accountability for their child's behavior. When parents and students are actively involved in the learning process where discipline problems will be less likely to occur, then a fair and just school environment will be established.

PHYSICAL MANAGEMENT OF STUDENTS

The use of physical management by school personnel is legal and necessary when the care, safety and supervision of students is needed. It is used to promote the safety of the student being managed, safety of other students, and to maintain discipline in the school, class or group or gathering of students. KRS 503.110

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| Section V: | Immunization |
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| Section VII: | Cafeteria Procedures |
| Section VIII: | No Pass/No Drive |
| Section IX: | Student Driving at LCHS |
LCHS’s Academic and Behavioral System is called The Patriot Way and has been developed to ensure a school-wide approach for student academic and behavior expectations. The Patriot Way is a system for all staff and all students to implement and regularly practice. The Patriot Way expectations encourage positive academic habits and behavior for all, and all will be held accountable to The Patriot Way expectations.

The Patriot Way:
- Be Respectful.
- Be Responsible.
- Be Safe.
- Be Kind.

SECTION II: Disciplinary Responses to Student Misconduct

This section of the Code of Conduct contains the recommended procedures to use in applying disciplinary actions to specific conduct violations. Behavior intervention strategies are used by the staff daily as an integral part of classroom management. When necessary, discipline procedures may range from verbal reprimands to recommendation for more stringent disciplinary measures. These procedures are progressive in severity from detention to recommendation for expulsion, depending upon the circumstances and frequency of the offense(s). These discipline actions will be determined by the building principals, with input considered from the staff member involved. When discipline is administered after an office referral from a staff member, the administration will make written notice and/or phone call to notify that staff member of the given punishment. Parents and/or guardians will be notified by the office of any In-School or Out of School Suspension.

TEACHER INTERVENTION STRATEGIES, including, but not limited to:
1. Teacher/Student Conference
2. Teacher/Parent conference by phone, email or in person
3. Change of Seating
4. Lunch Detention
5. Detention
6. Office Referral

IN-SCHOOL STRATEGIES, including, but not limited to:
1. Lunch Detention—students eat lunch in a certain place without any socialization
2. Detention (after school on Thursdays, 3:30-5:30)
3. Administrative and/or Parent Conference
4. Behavior Management Unit
5. Counseling
6. After School Service Hours (Community Service on school campus)
7. In-School Suspension
   This discipline ranges in the number of days for in-school suspension, depending upon the repetition and severity of the offense. In-school suspension provides a constructive and meaningful alternative to the standard out-of-school suspension. Students will be given assignments to complete from each of their classes and are personally responsible for completing all work assigned.
8. Saturday School
   This program is used for repeated behavior and when in-school behavior strategies have been previously assigned. For example: after a student has been assigned 3 detentions, Saturday School will be assigned on the fourth detention offense.
9. Tier 3 Behavior Intervention Program
   This program is to provide academic support AND behavior intervention in an isolated location for an extended time period as determined by the administration and other school personnel.

OUT OF SCHOOL STRATEGIES include:
1. Short-Term Suspension - This discipline ranges from one to five days of out-of-school suspension, depending upon the severity of the offense. A parent must return to school with the student before they will be allowed to return to classes.
2. Long-Term Suspension - This discipline ranges from six to ten days of out-of-school suspension, depending upon the severity of the offense.
3. Recommendation for Expulsion/Referral to Discipline Committee - This discipline includes suspension from school and all school activities until the Board of Education OR District Discipline Committee meets when the recommendation for expulsion OR referral to Lincoln Alternative School will be considered. Expulsion can be for the remainder of the semester, the school year, or the calendar year depending upon the severity of the offense.
## MINOR and MAJOR VIOLATIONS: INTERVENTIONS AND CONSEQUENCES

<table>
<thead>
<tr>
<th>MINOR Violations - Definitions / Laws / Policies</th>
<th>Interventions and Possible Consequences</th>
</tr>
</thead>
</table>
| **Academic Dishonest / Cheating**  
Copying homework or class work from another person or source | Teacher Intervention Strategies  
(see examples above) |
| **Bus Incident**  
Any behavior which violates the Regulations for Students Riding School Buses (KRS 158.150) is prohibited. | Office Referral  
(also referenced in the District Handbook on page 12.  
Procedures listed under “Major Violations” section) |
| **Cell Phone / Violation of Personal Electronic Device**  
No phone or ear buds are to be visible during class unless directly instructed by teacher to use for instructional purposes. In other words, consider the classroom a NO PHONE ZONE unless specifically instructed by the teacher to use phone for an activity in class.  
The use of cell phones during a student’s common time, which includes class changes, lunch, and prior to school starting, is permissible. Phone must be immediately turned off and put away upon entering a classroom. When a student’s behavior or action causes staff or administrators to suspect a violation of any school policies or laws, the administration reserves the right to read texts, call logs and view any pictures or videos found within the phone. Any content of an inappropriate nature will be reported to parents as well as to law enforcement if of a criminal nature. Any misuse of a cell phone during class time will result in the phone being confiscated. | 1st OFFENSE:  
-Office Referral  
-Student Pick-up  
-Parent Contact  
2nd OFFENSE:  
-Office Referral  
-Parent Pick-Up  
3rd OFFENSE and beyond:  
-30 day phone confiscation  
-Community Service Hours |
| **Disruptive Behavior**  
Any intentional action that disrupts the teaching / learning process is prohibited (KRS 158.150). Minors disruptive behavior that occurs infrequently. | -Teacher Intervention Strategies  
-Possible office referral |
| **Disrespectful Behavior**  
Low-intensity noncompliance, failure to respond to teacher request, sleeping in class  
Making an inappropriate comment to another student or annoying another student on purpose  
Frequent minor disrespectful behavior could result in office referral. | -Teacher Intervention Strategies  
-Possible office referral |
| **Dress Code Violation**  
There is a definite relationship between good dress habits, good work habits, and proper school behavior.  
Any type of attire which attracts undue attention to the wearer and thus creates disturbance in school, is in poor taste and not acceptable. Proper dress by students and staff will be expected at all times. LCHS is preparing students to be prepared for next steps in career and college readiness and respect for attire is part of being ready.  
a) All clothing should be free of holes, tears and rips, and any distressed areas.  
b) No leggings, yoga pants, or spandex-type of shorts or pants are permitted.  
c) Shirts—no sleeveless shirts are permitted. No midriff shirts are permitted. Shirts are to have no cut-outs in the sleeves or cut-outs in other areas. All shirts should fall on the collarbone so cleavage is not shown. If shirts fall below, a tank top should be worn. The tank top should come up close on the collarbone.  
d) No see-through clothing is permitted.  
e) No hood on a hoodie sweatshirt or jacket is ever permitted to be worn on the head.  
f) Pajamas/pajama pants are not permitted.  
g) Shoes with cleats, spurs, or nails are not permitted.  
h) Trousers with rivets that could damage furniture are not permitted.  
i) Wearing of hats or other head coverings inside the school building is prohibited for both boys and girls. If hats are brought to school, they are to be placed in a locker upon entering the building.  
j) Wearing of bandanas inside the school building is prohibited for both boys and girls.  
k) Wearing of apparel (t-shirts, hats, buttons, etc.) with pictures or wording that is inappropriate, including alcohol, drugs, or tobacco related products, is prohibited. No Rebel Flags references are to be worn.  
l) The wearing of overcoats (trench coats, dusters, etc.) inside the building is prohibited.  
m) “Pants or shorts must be form-fitting and worn on hips” Pants or shorts “sagging” or hanging below the waist will not be allowed. A belt will have to be worn if pants will not stay up above the waist.  
n) Shorts that fall right above the knee (within the width dollar bill) are permitted. Running shorts are not permitted.  
o) Dresses and skirts that fall right above the knee are permitted (within the width dollar bill).  
p) Wearing of chains, wire cords and dog collars is prohibited for both boys and girls, including any jewelry with sharpened spikes or studs.  
q) NO insignia, buttons, etc., may be worn or displayed if the message is inappropriate OR if it is intended to mock, ridicule, or otherwise deliberately demean or provoke others because of race, religion, or national origin (including a Rebel Flag).  
r) Blankets and pillows are not to be brought to school for any reason. | Office Referral  
1st OFFENSE:  
-Warning  
-Correct violation--$5 LCHS shirt/$7 sweatpant—charge added to student account  
-Contact parent  
2nd OFFENSE:  
-Contact parent  
-Correct violation--$5 LCHS shirt/$7 sweatpant—charge added to student account  
-1 detention  
3rd OFFENSE:  
-Contact parent  
-Correct violation--$5 LCHS shirt/$7 sweatpant—charge added to student account  
-1 Detention  
-4 hours Community Service  
4th OFFENSE:  
-Contact parent  
-Correct violation--$5 LCHS shirt/$7 sweatpant—charge added to student account  
-7 Detention  
-6 hours Community Service |

Students will not be allowed to visit the YSC for clothing to replace dress code violations without administrator permission.

The Administration reserves the right to judge all questionable cases of extremity and vulgarity.
<table>
<thead>
<tr>
<th><strong>Hands Off</strong></th>
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<tbody>
<tr>
<td>Touching; grabbing; horseplay; etc</td>
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</table>

<table>
<thead>
<tr>
<th><strong>Electronic Media / Computer Use Violation</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Students are responsible for good behavior on school computer networks just as they are in the classroom. The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a responsible manner. Parent permission is required and access is a privilege -- not a right. It is presumed that users will comply with district standards and will honor agreements they have signed. The district is not responsible for restricting, monitoring, or controlling the communications of individuals using the network. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private. Within reason, freedom of speech and access to information will be honored.</td>
</tr>
<tr>
<td>a) Sending or displaying offensive messages or pictures</td>
</tr>
<tr>
<td>b) Using obscene language</td>
</tr>
<tr>
<td>c) Harassing, insulting or attacking others</td>
</tr>
<tr>
<td>d) Damaging computer systems or computer networks</td>
</tr>
<tr>
<td>e) Violating copyright laws</td>
</tr>
<tr>
<td>f) Using someone else's password</td>
</tr>
<tr>
<td>g) Trespassing in someone else's folder, work, or files</td>
</tr>
<tr>
<td>h) Intentionally wasting limited resources</td>
</tr>
<tr>
<td>i) Using the network for commercial purposes</td>
</tr>
</tbody>
</table>

More specifics relating to the Electronic User Expectations relating to Chromebooks are outlined in the District Handbook and the LCHS Device Handbook given to all 9th and 10th graders.

<table>
<thead>
<tr>
<th><strong>Failure to Follow Staff Instructions</strong></th>
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</thead>
<tbody>
<tr>
<td>Refusal to comply with reasonable request of school personnel</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Gambling</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Participating in games of chance for the express purpose of exchanging money is prohibited. <em>(KRS 158.148)</em></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Inappropriate Hall Pass Use</strong> <em>(Failure to Follow Staff Instructions)</em></th>
</tr>
</thead>
<tbody>
<tr>
<td>Students are not permitted in the hallways the first 10 minutes of class or the last 10 minutes of class. A student who takes too long <em>(more than 5 minutes)</em> is misusing a hall pass. Use of the hall pass other than what it was intended is not permitted.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Profanity / Vulgarity</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>To lower one-self in character through obscene gestures, writings, morally crude remarks, and actions deemed socially unacceptable to staff, students or others (either open or insinuated) is prohibited <em>(KRS 158.150)</em>.</td>
</tr>
</tbody>
</table>

F word = Major Violation and an automatic office referral

<table>
<thead>
<tr>
<th><strong>Public Display of Affection</strong></th>
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</thead>
<tbody>
<tr>
<td>Public display of affection is prohibited for all students while on school grounds or during school activities. Embracing and/or kissing on school grounds or during school activities is not permitted. Holding hands is permitted.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Tardy to Class (other than 1st period)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student is not across the threshold of the classroom door when the tardy bell rings. After 3rd offense, each tardy is an automatic office referral.</td>
</tr>
</tbody>
</table>
### Tardy to School (1st Period)
Student is not present in class by 8:15 AM and has no parent or doctor note to excuse tardy

- Escort to Class

1st OFFENSE:
- Warning

2nd OFFENSE:
- Parent Contact
- Detention

3rd OFFENSE:
- Detention
- 2 Community Service hours

4th OFFENSE:
- Saturday School
- Loss of Parking Tag for 5 days

5th OFFENSE and Beyond:
- ISS or OSS
- Saturday School
- Loss of Parking Tag for additional 5 days for each offense
- Permanent Loss of Parking Tag at 8th tardy

### Trespassing
A student is guilty of trespassing when he/she knowingly enters or remains in a school building or school premises at unauthorized times (KRS 158.150).

Office Referral

### MAJOR Violations - Definitions / Laws / Policies

<table>
<thead>
<tr>
<th>Offense</th>
<th>Interventions and Possible Consequences</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Abuse of a Teacher</strong></td>
<td>1. Immediate Office Referral</td>
</tr>
<tr>
<td>Physical contact or threat of physical contact toward school employees by a student or group of students is prohibited. (KRS 508.878, KRS 508.025 and 508.030)</td>
<td>2. Threat Assessment</td>
</tr>
<tr>
<td>3. Parent Conference &amp; OSS</td>
<td>4. District Discipline Committee</td>
</tr>
<tr>
<td>5. Bd of Ed Expulsion Hearing</td>
<td></td>
</tr>
<tr>
<td><strong>Alcohol Distribution</strong></td>
<td>Alternative Placement Referral</td>
</tr>
<tr>
<td>Giving or selling a prohibited substance (alcohol) at school. (KRS 244.083)</td>
<td>AND Charges filed</td>
</tr>
<tr>
<td><strong>Arson or Attempted Arson</strong></td>
<td>1. Immediate Office Referral</td>
</tr>
<tr>
<td>Starting, or causing to be started, a fire within the school, on buses, or on the school grounds, for any purposes that result in destruction or disruption will be considered arson or attempted arson (KRS 513.020).</td>
<td>2. Threat Assessment</td>
</tr>
<tr>
<td>3. Parent Conference &amp; OSS</td>
<td>4. District Discipline Committee</td>
</tr>
<tr>
<td>5. Bd of Ed Expulsion Hearing</td>
<td></td>
</tr>
<tr>
<td><strong>Bomb Threat / Activating False Alarm</strong></td>
<td>1. Immediate Office Referral</td>
</tr>
<tr>
<td>Violation of this policy includes making a threat that a bomb has been placed, or is about to explode, in a school or on school grounds and/or falsely alerting the fire department, or school, to a nonexistent fire (KRS 519.040, KRS 508.078).</td>
<td>2. Threat Assessment</td>
</tr>
<tr>
<td>3. Parent Conference &amp; OSS</td>
<td>4. District Discipline Committee</td>
</tr>
<tr>
<td>5. Bd of Ed Expulsion Hearing</td>
<td></td>
</tr>
<tr>
<td><strong>Bullying</strong></td>
<td>-Principal Conference</td>
</tr>
<tr>
<td>Is repeated over time with the purpose of putting someone down or displaying of power (specific type of harassment). Not isolated or one time incident. Same people are involved over time. (KRS 525.070)</td>
<td>-Parent Conference</td>
</tr>
<tr>
<td>-Community Service</td>
<td>-Community Service Hours</td>
</tr>
<tr>
<td>-ISS</td>
<td>-Saturday School</td>
</tr>
<tr>
<td>-Saturday School</td>
<td>-ISS</td>
</tr>
<tr>
<td>-OSS</td>
<td>-OSS</td>
</tr>
<tr>
<td>-Monetary payment for bus damages</td>
<td>-District Discipline Committee</td>
</tr>
<tr>
<td><strong>Bus Misconduct / Disturbance</strong></td>
<td>-Charges Filed</td>
</tr>
<tr>
<td>Any behavior which violates the <em>Regulations for Students Riding School Buses (KRS 158.150)</em> is prohibited. Major (or repeated minor) behavior incidents (fighting, use of tobacco, throwing objects out window, refusal to follow directions)</td>
<td>1st Offense: - Principal Conference</td>
</tr>
<tr>
<td>Possible Additional Discipline:</td>
<td>- Possible additional punishment</td>
</tr>
<tr>
<td>-Detention</td>
<td>- Including bus suspension</td>
</tr>
<tr>
<td>-Community Service</td>
<td>2nd Offense: - Possible three (3) day bus suspension</td>
</tr>
<tr>
<td>-ISS</td>
<td>- Possible additional punishment</td>
</tr>
<tr>
<td>-Saturday School</td>
<td>- Possible additional bus suspension</td>
</tr>
<tr>
<td>-OSS</td>
<td>- Suspension days depending of offense</td>
</tr>
<tr>
<td>-Monetary payment for bus damages</td>
<td>3rd Offense: - Same as 2nd offense but</td>
</tr>
<tr>
<td></td>
<td>starting with five (5) bus suspension</td>
</tr>
<tr>
<td></td>
<td>4th Offense: - Same as 2nd offense but</td>
</tr>
<tr>
<td></td>
<td>starting with ten (10) bus suspension</td>
</tr>
</tbody>
</table>
Cheating / Academic Dishonesty
Cheating on a test; copying other work and presenting it as if it is your own for a written product; changing grades

Chromebook Misuse
Issued to all 9th and 10th graders at LCHS. All 9th and 10th grade students are responsible for their assigned chromebook. Students are responsible to bring a charged chromebook to school each day and only use the device for educational purposes.

Most specific guidelines are outlined in the LCHS Device Handbook issued to all 9th and 10th graders. These guidelines are available online.

Depending on the severity of the device misuse, police involvement may be necessary.

The administration may determine a more needed consequence than what is outlined in the offenses depending on the severity of the misuse.

Disorderly Conduct
Intending to cause inconvenience, annoyance, or alarm or create a risk in a public place (engaging in a fight, threat, and unreasonable noise for no legitimate purpose) (KRS 525.060)

Disrespectful Behavior
a) Belligerent behavior toward a staff member that disrupts the learning environment
b) A minor disrespectful behavior that occurs often
c) Verbal abuse of another student in front of others

Disruptive Behavior - Repeated
Any behavior that significantly detracts from the instructional process in the classroom. The behavior occurs often and teacher intervention strategies are not successful.

Drug Trafficking
Giving or selling controlled or prohibited substances at school.

All Selling/Purchasing, and Distributing violations shall be referred directly to the Board of Education for disciplinary action.

REPORTING: Employees of the District shall promptly make a report to the local police department, sheriff or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession or sale of controlled substances on the school premises, or within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event.

Drugs: Use / Possession / Under Influence
No pupil shall possess, use, or be under the influence of any of the following on or about school property, at any location of a school-sponsored activity, or en route to or from school or a school-sponsored activity:
- Alcohol beverages (any beverage with alcohol content)
- Controlled drug substances
- Substances that “look like” a controlled substance. In instances involving look-alike substances, there be must be evidence of the student’s intent to pass off the item as a controlled substance.

KRS 244.085, KRS 218A.500, Board Policy 09.423

DRUGS DEFINED: Controlled substance means any substance or immediate precursor listed in Chapter 218A of the Kentucky Revised Statutes or any other substance which may be added by the Kentucky Department of Human Resources under regulations pursuant to KRS 218A.020.

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REPORTING: Employees of the District shall promptly make a report to the local police department, sheriff or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession or sale of controlled substances on the school premises, or within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event.

Drugs: Use / Possession / Under Influence
No pupil shall possess, use, or be under the influence of any of the following on or about school property, at any location of a school-sponsored activity, or en route to or from school or a school-sponsored activity:
- Alcohol beverages (any beverage with alcohol content)
- Controlled drug substances
- Substances that “look like” a controlled substance. In instances involving look-alike substances, there be must be evidence of the student’s intent to pass off the item as a controlled substance.

KRS 244.085, KRS 218A.500, Board Policy 09.423

DRUGS DEFINED: Controlled substance means any substance or immediate precursor listed in Chapter 218A of the Kentucky Revised Statutes or any other substance which may be added by the Kentucky Department of Human Resources under regulations pursuant to KRS 218A.020.

Cheating / Academic Dishonesty
Cheating on a test; copying other work and presenting it as if it is your own for a written product; changing grades

Chromebook Misuse
Issued to all 9th and 10th graders at LCHS. All 9th and 10th grade students are responsible for their assigned chromebook. Students are responsible to bring a charged chromebook to school each day and only use the device for educational purposes.

Most specific guidelines are outlined in the LCHS Device Handbook issued to all 9th and 10th graders. These guidelines are available online.

Depending on the severity of the device misuse, police involvement may be necessary.

The administration may determine a more needed consequence than what is outlined in the offenses depending on the severity of the misuse.

Disorderly Conduct
Intending to cause inconvenience, annoyance, or alarm or create a risk in a public place (engaging in a fight, threat, and unreasonable noise for no legitimate purpose) (KRS 525.060)

Disrespectful Behavior
a) Belligerent behavior toward a staff member that disrupts the learning environment
b) A minor disrespectful behavior that occurs often
c) Verbal abuse of another student in front of others

Disruptive Behavior - Repeated
Any behavior that significantly detracts from the instructional process in the classroom. The behavior occurs often and teacher intervention strategies are not successful.

Drug Trafficking
Giving or selling controlled or prohibited substances at school.

All Selling/Purchasing, and Distributing violations shall be referred directly to the Board of Education for disciplinary action.

REPORTING: Employees of the District shall promptly make a report to the local police department, sheriff or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession or sale of controlled substances on the school premises, or within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event.

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DRUGS DEFINED: Controlled substance means any substance or immediate precursor listed in Chapter 218A of the Kentucky Revised Statutes or any other substance which may be added by the Kentucky Department of Human Resources under regulations pursuant to KRS 218A.020.
**AUTHORIZED MEDICATION:** Use of a drug by and administered in accordance with a prescription from a physician or dentist shall not be considered in violation of this policy. All medication, prescription OR over-the-counter, must be dispensed by the trained school personnel.

**First Time Offender’s Program:**

**AWARENESS PROGRAM:** The Superintendent shall establish a drug-free/alcohol-free awareness program for all students, which shall include notice to students and parents of the following:

a) The student will be required to attend all sessions of the Drug Awareness Program in consecutive order. These times and dates will be determined by the administration. Classes will be after school. A student must complete all the requirements or the opportunity for the First Time Offender’s Program will be taken away and charges will be filed.

b) The dangers of drug/alcohol abuse in the schools

c) The District’s policies and related procedures on drug-free/alcohol-free schools

d) The requirement for mandatory compliance with the District’s established standards of conduct, including those that prohibit use of alcohol, drugs and other controlled substances

e) Information about available drug/alcohol counseling programs and available rehabilitation/student assistance programs

f) Penalties that may be imposed upon students for drug/alcohol abuse violations

**Excessive Detention Assignments**

After a student has served 3 detentions, Saturday School will be assigned. More intervention strategies will continue to be used if the student continues to be issued detentions.

**Excessive Behavior Events**

A student has excessive referrals for detention, office, and ISS

**Extortion / Robbery**

The solicitation of money, or anything of value, from another student, regardless of the amount, in return for protection, or in connection with a threat to inflict harm is prohibited *(KRS 514.030).*

**Fighting / 4th Degree Assault**

Physical attack on one pupil or a group of pupils upon another or others who do not wish to engage in the conflict will be considered an assault. Any provocation (verbal or physical) may be considered a mitigation of the charge. The School Resource Office may file charges on those who verbally or physically abuse/assault others. A student who finds himself/herself the victim a physical assault has the right to defend against the attack and use such force in defense as may be reasonably necessary *(KRS 508.030).* Pupils who willingly engage in physical contact (hitting, slapping, pushing or shoving) will be considered as a participant in a fight. *(KRS 158.150)*

Depending on the severity of the circumstances, the administration may enforce more serious consequences upon the 1st or 2nd offense.

**Fire / Fireworks: Use or Possession of Fireworks / Incendiary Devices Which May Cause a Fire**

A pupil is guilty when he/she unlawfully possesses any device which may be capable of starting a fire or deposits on the land or in the building, or a vehicle, any stink bomb, device, or irritant with the intent to interfere with another's use of the land, building, or vehicle *(KRS 512.050).*

**Forgery / Plagiarism**

The act of falsely using the name of another person or falsifying documents, class work, tests, etc. or correspondence (absences/excuses) from or to the school is prohibited *(KRS 516.010).*

**Harassment: Physical / Verbal**

A person is guilty of harassment when, with the intent to harass, annoy, or alarm another person, he/she:

a) Strikes, shoves, kicks, or otherwise subjects him/her to physical contact

b) Attempts or threatens to strike, shove, kick, or otherwise subject the person to physical contact

c) In a public place, makes an offensive coarse utterance, gesture, or display, or addresses abusive language to any person present

d) Follows a person in or about a public place or places

e) Engages in a course of conduct or repeatedly commits acts which alarm or seriously annoy such other person and which serve no legitimate purpose

f) Being enrolled as a student in a local school district, and while on school premises, on school-sponsored transportation, or at a school-sponsored event: Damages or commits a theft of the property of another student;

g) Substantially disrupts the operation of the school; or

h) Creates a hostile environment by means of any gestures, written communication, oral statements, or physical acts that a reasonable person under the circumstances should know would cause another student to suffer fear of physical harm, intimidation, humiliation, or embarrassment.

The use of discriminatory words, actions or other conduct referring to and/or describing a certain race or

**Penalties that may be imposed upon students for drug/alcohol abuse violations**

-Office Referral
-Community Service Hours
-Saturday School
- ISS
-OSS
-Immediate Office Referral
-Principal Conference
-Parent Conference
-Counseling Services
-Community Service Hours
-Saturday School
- In School Suspension
-OSS
-Charges Filed
**Terroristic Threatening**

First Degree (Class C felony)

- Intentionally making false statements that he or she or another person has placed a weapon of mass destruction in an
  elementary or secondary school, vocational school, or institution of postsecondary education, a school bus, or any
  public or private building that is the site of an official school-sanctioned function. A person is also guilty if he or
  she intentionally and without lawful authority, places a counterfeit weapon of mass destruction at any location listed
  above

Second degree (Class D felony)

- Intentionally, with respect to a school function, he or she threatens to commit any act likely to result in death or
  serious physical injury to any student group, teacher, volunteer worker, or employee of a public or private elementary
  or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably
  expected to lawfully be on school property or at a school-sanctioned activity, if the threat is related to their
  employment by a school, or work or attendance at school, or a school function. A threat directed at a person or
  persons or at a school does not need to identify a specific person or persons or school in order for a violation to
  occur.

Third degree (Class A misdemeanor)

- He or she makes a threat to commit any crime likely to result in death or serious physical injury to another person or
  likely to result in substantial property damage to another person; or intentionally making false statements for the
  purpose of causing evacuation of a building, place of assembly, or facility of public transportation.

(KRS 508.080)

**Intimidation**

- Making comments intended to cause a physical altercation with others or create fear in others

- Immediate Office Referral
- Community Service Program
### SECTION III - ATTENDANCE POLICY

#### ATTENDANCE POLICY INFORMATION
- At the high school level (9-12) each class period during the day will be considered an individual day for the purpose of counting absences and tardies.
- The terms “unexcused” and “excused” will be applied on a daily basis when a student is absent.
- Every student will be required to bring in a parent note or a professional excuse (within the three (3) day limit from day of absence).
- Work may be made up for unexcused absences if student stays after school or makes other arrangements with teacher.
- Students will have one parent note per year to excuse one emergency tardy to school of 60 minutes or less from the start of the school day.
- Exception may be made for students with disabilities based on their Individual Education Plan.

#### ADMINISTERING THE ATTENDANCE POLICY
- Attendance is on a per class basis.
- The classroom teacher will keep an accurate daily attendance record for each assigned class. All absences and tardies should be recorded daily by the classroom teacher.

<table>
<thead>
<tr>
<th><strong>Inappropriate Sexual Activity / Behavior</strong></th>
<th><strong>Tobacco Use, including Electronic and Vapor Cigarettes</strong></th>
<th><strong>Weapons / Possession of Weapons</strong></th>
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<td>Engaging in a sexual act or conduct of a sexual nature, which includes one’s sexual orientation, creating an intimidating, hostile or offensive environment will be considered as sexual harassment and/or sexual assault (KRS 510.130).</td>
<td>Students shall not be permitted to use or possess any tobacco product, including Vapor and Electronic cigarettes, on property owned or operated by the Board, inside Board-owned vehicles, on the way to and from school, and during school-sponsored trips and activities. This policy INCLUDES night extra-curricular activities (ball games, dances) including activities immediately after school. Any student in the judgment of the administration who is attempting to circumvent the policy shall be subject to disciplinary action. Any student violating this policy shall be subject to disciplinary action. (KRS 438.050; Federal Law 103 227 Part C)</td>
<td>The possession of ANY INSTRUMENT, such as fireworks, explosives, mace, knives, clubs, guns, chains, and the like that can be used to inflict bodily injury to another person are prohibited. Pocket knives are not an exception. All knives are prohibited. While pocketknives may be considered a weapon, the mere possession of a pocketknife without the intent to use as a weapon, WILL NOT carry the same penalty as an identified weapon under KRS 237.040. A weapon may be considered ANY INSTRUMENT that is used to inflict bodily injury to another (KRS 237.04).</td>
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<td>Taking, defacing, and/or using without permission the property of others (pupils, teachers, visitors, etc.) without their consent, possession of stolen property, or possession without owner’s permission, selling of school property with the cost of the stolen item or damages set at $100 or less (KRS 512.040).</td>
<td>a.) The student will be required to attend all three (3) sessions of the Tobacco Cessation Program in consecutive order. b.) The classes are offered one afternoon each week for three consecutive weeks. c.) The administration will assign the dates a student is to attend. A student must complete all of the requirements or the opportunity for the Tobacco Cessation Program will be taken away and charges will be filed.</td>
<td>Unwelcome sexual advances, requests for sexual favors and other verbal and physical conduct of a sexual nature, which includes one’s sexual orientation, creating an intimidating, hostile or offensive environment will be considered as sexual harassment and/or sexual assault (KRS 510.130).</td>
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• After two (3) unexcused absences in a semester, the attendance clerk will be responsible for sending written notification to the parent.
• After four (5) unexcused absences, contact will be made with the parent either by written notice or home visit.
• After six (6) unexcused absences, the Director of Pupil Personnel will handle the violation of the compulsory attendance school laws.

~ATTENDANCE POLICY DEFINITIONS AND CLARIFICATION~

• **Early Dismissals**: Non-emergency absences and appointments should be scheduled after school hours. Missing more than ½ of the class will be counted as an absence in that class. Students will be released from school by the administration after personal contacts (telephone calls or person-to- person meeting) with the student’s parent or guardian. Students leaving school grounds must be properly signed out at the front desk OR face disciplinary action under “skipping class” OR “leaving school without permission” violations. A parent/guardian must check the student out in person.
• **Late Arrivals**: All students are expected to be at school by the time the first bell rings and in class by the time the tardy bell rings every day. Those students arriving after the tardy bell are required to sign in with the Attendance Clerk where they will receive an admit slip.
• **Tardies**: All students are expected to be in the classroom when the tardy bell rings. All tardies (other than those approved by a faculty member or an administrator) will be unexcused. See Also’ Student Driving at LCHS for further dispositions for tardies.
• **Late Bus**: Students arriving late to school as a result of bus problems must report to the attendance office. Tardies as a result of the late buses will be considered excused.
• **School Activity Approved Absence**: Absence of students from class while involved in an approved school activity scheduled in advance by the principal or his designee will be considered an excused absence.
• **Homebound Service**: A teacher for the homebound is available for students anticipating absences from school for extended periods of time for medical reasons. It is the responsibility of the parent or guardian to notify the school principal and to obtain a homebound form to be completed and signed by a licensed physician stating that the student’s condition renders attendance at school inadvisable. A student cannot be enrolled in the homebound program until the form is returned to the school. Pursuant to 70 KAR/1:955, Section 9, the condition of pregnancy is not to be considered a physical or health impairment in and of itself.
• **Transfer Students**: Absences of students who are enrolling late from another school will be considered as if absent from LCHS.

~TRUANCY DEFINED~

Any pupil who has been absent from school without a valid excuse for three (3) days or more, or tardy without valid excuse on three (3) or more, is a truant. A pupil who has been reported as a truant two (2) or more times is a habitual truant. Absence for less than a half-day shall be considered tardiness. The Director of Pupil Personnel (DPP) will handle violation of the compulsory attendance school laws.

~EXCUSED ABSENCES~

An excused absence or tardy is:

• **Personal reasons** as certified by a parent/guardian’s note for six (6) days; and six (6) parent note tardies per year.
• Clinical appointments if verified by a statement from a health professional: After a total of ten (10) medical excuses each year, any absences due to medical reasons in excess of ten (10) will require completion of the District’s Medical Excuse Form
• Verification of illness by school health nurse in cases of extended absences (three (3) consecutive days or more);
• Death or severe illness in the student’s immediate family[three (3) days are allowed for the death of one’s parent, grandparent, or sibling; one (1) day is allowed for the death of one’s aunt, uncle, or cousin];
• Court summonses;
• One (1) day for attendance at the Kentucky State Fair;
• Work in the family business (prior arrangements must be made with the Principal). One week approval is required prior to absence(s) should be completed. Paper work can be picked up from a Principal.
• Failure of bus transportation (missing the bus is no excuse)
• Religious holidays and practices (one week Principal approval is required prior to absence(s)
• Attend school-related or other activities approved by the Principal;
• Two (2) college related absences are permitted per year with Principal approval (one week Principal approval is required prior to absence).
• Written verification from the college/university is required upon returning to school.
• One (1) day prior to the departure of parent/guardian called to active military service (one week Principal approval is required prior to absence).
• One (1) day upon the return of parent/guardian from active military service (one week Principal approval is required prior to absence).
• Visitation for up to ten (10) days with the student’s parent/guardian who is on active military duty and stationed outside the country (one week Principal approval is required prior to absence).
• Documented military leave (one week Principal approval is required prior to absence).

~MAKE-UP POLICY FOR EXCUSED ABSENCES~

• Any student who misses school will be permitted to make up any work missed during the excused time away from school.
• The student will have three (3) school days within which to make up any work due as a result of an excused absence.
• The exceptions to this statement will include daily participating activities, quizzes, and pop test. These exceptions may or may not be made up at the discretion of the teacher, but will not count against the student. (The three (3) day time limit still applies.)
• If any assignment has been made in advance, or if the due date has been long-standing, the student will be expected to turn in work at once upon returning to school from an excused absence.
• If a student checks in or out of school during the class day, he/she is responsible for make-up immediately upon returning to school.
• If a student misses a scheduled test, the student will be expected to make arrangements for makeup immediately upon returning to school.
• Make-up work can be done during extended school services after school. Regularly scheduled class time should not be used for make up work.
• Days when students are counted present, even if they are away from their classes, (i.e. field trip) are to be treated the same as regular absences as far as make-up work is concerned. The student is responsible for arranging a make-up schedule with his/her teacher.
• Any absence on semester exam dates must be approved through the Principal before the student may make up a scheduled exam.
• When an extended absence is anticipated, students and parents should notify and make arrangements with school personnel.

~UNEXCUSED ABSENCES~

• All other absences shall be considered unexcused.
• Days missed because of suspension from school shall be considered unexcused absences (this will be counted for participating in extra-curricular activities. Remember 6 unexcused absences=no participating in extra-curricular activities including walking in graduation).
Any student with 6 or more cumulative unexcused absences will not be permitted to participate in extra-curricular activities such as school dances including prom, team sports, attend field trips, or maintain driving privileges.

Any twelfth (12th) grade student who has accumulated six (6) unexcused days will not be allowed to participate in high school graduation ceremonies.

**FIELD TRIPS**

- Any time a student misses a class period for any school related purpose, it is required to have a field trip form completed at least five (5) days prior to the absence.
- A field trip absence is treated the same as an excused absence from school. The same procedures for make-up work applies.
- Students are not permitted to attend a field trip if failing a class.
- Students who attend a field trip without all teachers approving will be considered skipping school.

**VERIFICATION REQUIRED**

- Upon return to school, students shall present parental/guardian notes stating the date(s) and reason(s) for the absence.
- The Board understands that students who are not in attendance in school cannot expect to learn. Students who provide valid excuses will be allowed to make up work missed. Students with unexcused absences or tardies may face disciplinary action as determined by the SBDM Council policy at their school. This may not become part of the cumulative discipline record. Students may be required to attend Extended School Classes, detention, or in-school suspension (ISS). Classes made up in this manner will be on an hour for hour basis. A student’s grade shall not be lowered as a disciplinary action.

**ELIGIBILITY TO PARTICIPATE IN SCHOOL-SPONSORED ACTIVITIES**

If a student is absent unexcused for a ½ day or more from school on the day of a game, contest, performance, or competition, the student shall be ineligible to participate in the school sponsored activity for that day or night unless approved by the principal or designee. No student will be allowed to attend any practice for a school sponsored activity if he has been absent on that day of the practice session unless approved by the principal or designee. In addition, if the activity is scheduled for the weekend, the student shall be ineligible to participate if he was absent on Friday, unless approved by the principal or designee.

No student is permitted to participate in a school-related activity while suspended from school.

**SUSPENSIONS**

Students recommended to the Board for expulsion may be suspended for specific reasons under the discipline policy until the next Board meeting. In the event that the student is returned to school, the Board shall determine how many of the days missed shall be counted as unexcused, if any, and how many shall be counted as excused, if any. Excused absences will enable the student to make up all missed assignments. All necessary assistance will be provided to the student by the school. In all situations, assignments given before the suspension and due during the suspension shall be accepted for credit; also, assignments given during the suspension and due after the suspension shall be accepted for credit.

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**SECTION IV: HEALTH CLINIC PROCEDURES**

Students who become ill at school may request an appointment with the nurse at our health clinic. Proper procedure to request an appointment is as follows:

- Ask your classroom teacher to call and set up an appointment with the clinic.
- When the nurse is ready for you, she will call your classroom, and your teacher will fill out a health clinic form for you to take with you.
- You may not be able to get in to see the nurse during the same class period that the appointment is made. Please be patient.
- Only students with special circumstances (such as diabetes or daily medications) are allowed to go to the health clinic without an appointment and a health form supplied by your classroom teacher. Students who go to the clinic without permission will be considered skipping class.

**SECTION V: IMMUNIZATION**

Exclusion Policy: A student whose immunization certificate is invalid or a transfer student who has not provided a certificate within 30 days of enrollment will be excluded from school until he/she is in compliance. The following steps will be followed for excluding students already enrolled:

- **FIRST NOTICE:** Parents will be notified by letter that the student’s certificate has expired and a new certificate must be completed and sent to the school. Parents will be given approximately two weeks to respond.
- **SECOND NOTICE:** Parents will be notified by letter that we have not received an updated certificate and that their child will be excluded from school and face truancy charges as of a specific date. Parents will be given one week after the letter is mailed before excluding.
- **ON EXCLUSION DATE, THE STUDENT WILL BE SENT HOME IF THE PARENT DOESN’T COMPLY. TRUANCY PROCEDURES WILL BE STARTED.**

**SECTION VI: BUS PASSES**

- All students traveling by bus to a stop other than their home must have a bus pass.
- Changes in bus routes must be taken care of with a note from home by both students (the one who is not on the regular bus and the student whose home the other is riding to).
- The note(s) should be taken to the front office in the mornings before going to first period. The note must include name of student, destination, number of the bus, and a phone number where the parent may be reached. The office will issue a bus pass when all requirements have been met.

**SECTION VII: CAFETERIA PROCEDURES**

- All students will eat lunch during fourth period and will report directly to the cafeteria.
- All cafeteria expectations are to be followed. All students are expected to choose three (3) components at lunch in which one must be a fruit or vegetable. This is a federal guideline to be followed.
- Courtesy and cleanliness are expected at all times while students are in the cafeteria. Every student is expected to clean up their own space.
Driving Rules

Eligibility and Regulations

- No take food in the original packaging is permitted in the cafeteria.
- Due to Cafeteria regulations, restaurant food can be brought in a lunch box or lunch paper bag but must be rewrapped in something like aluminum foil or saran wrap.
- Students are not permitted to remain in the classroom, gymnasium, locker rooms, etc while their class is at lunch. Students are not to be anywhere in the building except in the cafeteria during their lunch time. Disciplinary action will be taken if students are in unauthorized areas.
- No food items from a fundraiser can be sold in the cafeteria.

SECTION VIII: NO PASS/NO DRIVE

The “No Pass/No Drive” statute (HB 32, amending KRS 159.051) results in the denial or revocation of a student's driver's license for academic deficiency, or dropping out of school as a result of excessive or unexcused absences.

Driver's License Revocation Policy

Students who are sixteen (16) or seventeen (17) years old who become academically deficient or deficient in attendance shall be reported to the Transportation Cabinet for driver's license, permit or driving privilege revocation. Lincoln County Board of Education policy 9.4294 is also a source of information and further information on NO PASS/NO DRIVE.

1. Academic and Attendance Deficiencies

Academic and attendance deficiencies for students who are sixteen (16) or seventeen (17) enrolled in regular, alternative, part-time, and special education programs shall be defined as follows:

- They shall be deemed academically deficient if they have not received passing grades in at least four (4) courses, or the equivalent of four (4) courses, taken in the preceding semester.
- They shall be deemed deficient in attendance when they drop out of school or accumulate nine (9) unexcused absences for the preceding semester. Suspensions shall be considered unexcused absences.

2. Reinstatement of Driving Privilege

- Students whose driving permits are revoked, but later meet the statutory standards for reinstatement, must then apply to the Director of Pupil Personnel to have their standing confirmed. The District shall make the required report to the appropriate agency.
- Forms will need to be picked up from the attendance clerk before making application for the driving permit test at the circuit clerk's office.

SECTION IX: STUDENT DRIVING AT LCHS

Eligibility and Regulations

- Must be a junior or senior
- Sophomores may be granted permission to drive in special situations to be determined by administration.
- Students must follow all driving and parking rules; these regulations also apply to any passengers who are supplied a ride by a student driver.
- Students who have three unexcused absences will lose their driving privilege for five (5) days. For each additional unexcused absence, student will receive an additional five (5) days driving suspension. After six unexcused days, student will losing driving privileges until the absences are cleared up.
- Students who have four (4) tardies to school will lose their driving privilege for five (5) school days. Each occurrence of a tardy will result in the loss of driving privileges for an additional 5 days. See “Tardy to School” consequences in the Minor Violation section.
- Students who have more than one failing grade will lose their driving privilege until the grade(s) become passing OR student is expected to stay for 21" Tutoring until grade is brought to a passing grade.
- Students who have three driving/parking violations will lose their driving privilege for 30 days.
- There may be other times when the consequence of losing driving privileges is needed as deemed by the administration.

Driving Rules:

- Obey all traffic laws while on campus; speed limit on campus is 15 M.P.H.
- Upon arriving at school, PARK IN YOUR ASSIGNED SPACE, display your parking permit, lock your vehicle and IMMEDIATELY ENTER THE SCHOOL BUILDING.
- Do not return to your vehicle until after school unless you have permission from the office
- Do not break school rules or allow others to break school rules in your vehicle; no smoking anywhere on campus, including vehicle
- Do not leave valuables in your vehicle; the school will not assume responsibility for the contents of your vehicle
- When leaving after school, wait until all buses have left the school grounds before exiting the campus.
- Do not pass cars at any time (entering or exiting the campus).
- Do not leave campus via the staff access road in front of the middle school OR exit by the Tech Center. THE ONLY EXIT WILL BE THE SOUTH SIDE OF CAMPUS.
- Do not allow anyone else to park in your space or trade parking tags. If someone is parked in your space, please report this to the front desk OR the SRO.
- If you are involved in an accident on campus, please do not move the vehicles involved in the accident until local law enforcement personnel arrive and complete an accident report.
- IMPORTANT: Parking on the school campus means the administration has the authority to search your car if there is a reasonable cause to believe that the search is necessary to maintain school discipline or enforce school policies.
**Regular Day Schedule**

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>8:15 - 9:05</td>
<td>50 Minutes</td>
</tr>
<tr>
<td>2nd</td>
<td>9:10-10:00</td>
<td>50 Minutes</td>
</tr>
<tr>
<td>3rd</td>
<td>10:05-10:55</td>
<td>50 Minutes</td>
</tr>
<tr>
<td>4th</td>
<td>11:00-12:24</td>
<td>50 Minutes</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Each class has an assigned lunch time.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Garrard Vocational students load bus after 4th Pd.</td>
<td></td>
</tr>
<tr>
<td>5th</td>
<td>12:29-1:19</td>
<td>50 Minutes</td>
</tr>
<tr>
<td>6th</td>
<td>1:24-2:14</td>
<td>50 Minutes</td>
</tr>
<tr>
<td>7th</td>
<td>2:19-3:09</td>
<td>50 Minutes</td>
</tr>
</tbody>
</table>

**Red Zone Schedule**

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st</td>
<td>8:15-8:57</td>
<td>42 Minutes</td>
</tr>
<tr>
<td>2nd</td>
<td>9:02-9:44</td>
<td>42 Minutes</td>
</tr>
<tr>
<td>3rd</td>
<td>9:49-10:31</td>
<td>42 Minutes</td>
</tr>
<tr>
<td>RED ZONE</td>
<td>10:36-11:21</td>
<td>43 Minutes</td>
</tr>
<tr>
<td>4th</td>
<td>11:26-12:47</td>
<td>42 Minutes</td>
</tr>
<tr>
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<td></td>
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<td></td>
</tr>
<tr>
<td>5th</td>
<td>12:52-1:34</td>
<td>42 Minutes</td>
</tr>
<tr>
<td>6th</td>
<td>1:39-2:22</td>
<td>42 Minutes</td>
</tr>
<tr>
<td>7th</td>
<td>2:27-3:09</td>
<td>42 Minutes</td>
</tr>
</tbody>
</table>

**Patriot Time Schedule**

<table>
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<tr>
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<th>Period</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
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<tr>
<td>2:27-3:09</td>
<td>7th</td>
<td>42 minutes</td>
</tr>
</tbody>
</table>

**2017-18 School Calendar**

- August 10..............First Day for Students
- Sept. 4.................No School-Labor Day
- Sept. 25...............No School-Staff Work Day
- Oct. 9-13..............No School-Fall Break
- Nov. 6-7...............No School-Staff Work Day
- Nov. 20-24...............No School-Thanksgiving Break
- Dec. 20-Jan. 2...........No School-Holiday Break
- Jan. 15.................No School-MLK Holiday
- Feb. 19..................No School-Prof. Dev. for teachers
- Mar.16...................No School-Staff Work Day
- April 2-6...............No School-Spring Break
- May 18...................Last Day for Students
- In case school is extended due to snow days, there will be no school on May 22 due to Election Day.

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**Lincoln County High School**

*Home of the Patriots*

60 Education Way
Stanford, KY 40484
606-365-9111 Fax: 606-365-1750

WEB PAGE:  [www.lincoln.kyschools.us/lchs](http://www.lincoln.kyschools.us/lchs)

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**Lori Duggins, Counselor**

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**Tracy Wright, Counselor**

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**Travis Leffew, Athletic Director**

*Extension 2715*

travis.leffew@lincoln.kyschools.us
Student and Parent/Guardian Agreement for the 2017-18 LCHS Patriot Way Handbook for Procedures and Code of Conduct

Please sign and send back to your child’s Patriot Time Coach by August 25, 2017.

I have received a copy of the 2017-18 Patriot Way Handbook for Procedures and Code of Conduct. I have read the code and agree to abide by its content.

___________________________________________________  _______________________
Parent                                                                   Date

___________________________________________________  _______________________
Student                                                                  Date

___________________________________________________
Date Form Received by Patriot Time Coach